



U.S. NAVAL SEA CADET CORPS

COLUMBUS DIVISION & COMPANY
RICKENBACKER MARINE/NAVY RESERVE CENTER
NAVOPSPTCEN
7221 SECOND STREET
COLUMBUS, OHIO 43217

16 Mar 2010

Attendees of Master-At-Arms Course (MAA) – Camp Perry, Ohio (CTC Midwest)

From: Commanding Officer, Master-At-Arms

To: Home Unit Commanding Officers, Staff Cadets, Students, and Parents

SUBJECT: Master-At-Arms Training, CTC Midwest 2010, Camp Perry Ohio

On behalf of the staff of the MAA school please let me welcome you to CTC Midwest. Whether you are a new cadet, seasoned advanced cadet, or an officer or parent, CTC Midwest warmly welcomes you to our command.

The MAA is new to Camp Perry this year. As such, each of you will receive a Plankowners Certificate upon successful completion of this course. All instructors involved in the development and delivery of this training have either a law enforcement or military background. We believe you will find this training both challenging and exciting. The topics to be covered include, but are not limited to:

- Physical Fitness
- K-9 Handling
- Self Defense
- Ohio State Highway Patrol Aviation
- Vehicle Stops and Approaches
- Handcuffing Techniques
- Building Searches
- Marksmanship

In addition, we will bring in officers from local law enforcement agencies to supplement the staff of the MAA school.

This is an advanced training and not Recruit Training. Cadets will be treated accordingly, and will be expected to perform in a like manner. Barracks and uniform standards will be high with a minimum of inspections. It is assumed cadets will exercise the self-discipline required to meet and maintain the standards. There will be a large number of cadets attending Sea Cadet Recruit training at Camp Perry while you are enrolled in the MAA course. It is expected that your behavior and military bearing will set the example for these cadets.

I have included a copy of the wall locker layout. The front page outlines the locker layout with the back page serving as the key. After successfully checking in to Camp Perry and receiving your linens, you will be directed to your barracks. It is expected you will use the time before the All-Hands meeting to stow your gear per the layout and make your rack.

I have included a copy of the MAA Sea Bag List with this letter also. Pay close attention to detail and ensure each item is marked with your last name and last 4 digits of your Social Security Number. The MAA Sea Bag List can also be found on the CTC Midwest website (www.nsc-ctc.org).

Cadets may begin arriving on Sunday 20 June 2010 at 0900, and must be in the command (arrived) by 1400. No cadets will be checked in prior to these dates and times. The MAA cadets graduate on Saturday morning, June 26, 2010 at 1000. It is suggested that you **ensure that your cadets are fed prior to arrival at the check-in site or bring a bag lunch.** Lunch will not be provided to any cadets on check-in day.

Airline Schedule information:

If your cadets are arriving by air, we will provide shuttle pick-up at **CLEVELAND, Ohio's Cleveland-Hopkins Airport ONLY.**

Uniforms:

The following information pertains to check-in and check-out only. The full Sea Bag list is included in this letter.

•Arrival:

NSCC CADETS: Dungaree / utilities

STAFF: (CPO and above): Khaki Uniform with ribbons

•Graduation / Departure:

NSCC Cadets: Service Dress Whites

Staff: E-7 and above: Summer Whites

Staff: E-6 and below: Service Dress Whites

Sea Bag Inspection:

All sea bags will be inspected immediately upon arrival at CTC Midwest. If MAA cadets

are missing any items, they must procure them, as the Commanding Officer of their school may direct - to include parental or escort purchase.

Check the sea bag list and sea bag before you depart your home. It is wise to use 2 people to pack the sea bag, with one calling out the items and the other placing them in the sea bag. The first person would then check the item off the list. A sea bag list is provided with this letter and it is also posted at www.nsc-ctc.org. DO NOT refer to any other sea bag list.

Medical Condition Verification:

All cadets' medical and physical condition will be verified upon arrival in order to ensure they have their medical examination forms completed, health insurance information, standard release form, and are in satisfactory medical condition. All cadets must have passed a Physical Fitness test before attending training at Camp Perry.

Medical Status/Care

This is a "Medical Friendly" command; meaning that we can take cadets who (if properly enrolled) can be on medications and/or have other conditions that we can accommodate.

The cadet(s) must be properly enrolled (with notation of said medications/condition), the unit must send with the orders request an updated NSC-20 (Medical History) form, and if on medications an updated NSC-25. If the cadet has a condition on the NSC-20 submitted, please provide amplifying information AT THE TIME OF SUBMITTING ORDERS. This makes it easier and faster to process the orders for your unit.

We have on-scene emergency medical providers 24x7, up to and including advanced life support capabilities, as necessary. Our medical capabilities make us one of the safest commands to send your cadet.

Emergency Plans

We have a fully integrated and exercised emergency plan for the cadre of the cadets; from inclement weather to full-fledged natural or other disasters. We work in concert with the US Army staff of camp Perry, as well as local emergency providers in the case of critical events.

Adult Escorts & Drivers:

Adult escorts are required to remain in the check-in area until each of their cadets have been found to be medically fit, service records complete including fees, and have completed their sea bag inspection. NO EXCEPTIONS.

Unfortunately, the escort person CANNOT depart until this is accomplished. Cadets some times forget to bring things that simply must be obtained. For this reason we are forced to inconvenience the parent or person bringing the recruits to the training to remain until all the recruits under their care are medically, physically and clothing-wise

cleared.

Physical Readiness Test:

All cadets must have passed a Physical Fitness test before attending training at Camp Perry.

Location of Camp Perry Training Command area:

You can obtain specific area maps via the web through Map Quest, Yahoo Maps, or your local AAA. We will be located at building 5 Camp Perry, ANG Base, 1000 Lawrence Avenue, Port Clinton, Ohio, 43452.

Unit Commanding Officers:

Please ensure that parents of each RECRUIT / POLA / NLCC/SCHOOLS cadet receives a copy of this letter.

Web Site:

You may visit us and obtain more information on our web site: www.nsc-ctc.org. We are all looking forward with working with you. If you have any questions please feel free to contact me at:

LTjg Mike Mayville
614-256-5229
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Sincerely,

Michael V. Mayville
Lieutenant Junior Grade, USNSCC
Commanding Officer
Master-At-Arms

Attachments:

Sea Bag List
Wall Locker Layout